

Dear Parents,

Welcome to the Hope Chinese School at Herndon (HN), this is one of the seven campuses for Hope Chinese School. It uses Herndon High School as the site for its operations on Saturdays during the school year.

HN operates as a non-profit organization with 501 (c) (3) status. All of school officials and staff are volunteers. Parents are actively involved in and routinely volunteer their time for various school activities.

HN is a learning institution, in which students from all ethnic groups can learn Chinese language and Chinese culture. HN has a group of outstanding teachers, offering Chinese classes from K to 12th grade. In addition, the school also offers various elective classes that enrich students' experience in the school.

HN also serves as a community, in which its members can share the common interests, culture and connections. HN offers many elective classes and activities for parents and grandparents. Many parents enjoy those parents' classes and activities, as their children take their classes.

If you haven't registered a class yet, here are a few steps to help you get started:

1. Go to our Online Registration Portal site <http://registration.hcshn.org/hcshn/Admin/Register.aspx> and click on **New User? Click here** on the left hand side panel to create an account.
2. Please login to your account, and add family profile and student profile. Please note that you won't be able to register for the classes until your account is approved.
3. The school staffs will review your profiles and approve your account if there is no problem.
4. After your account is approved, you will receive an approval notification and you may log into your account and register for the classes.
5. If you registered for classes but are unable to attend them, please make sure that you have dropped them, so that we can open up spaces for others who wish to take the class, and to release your responsibility to pay the tuition fee.

***Note:** The primary email you used in your account will be automatically added to our school mailing list and the community mailing list.*

For additional information and school rules, you can go to our website at:

<http://registration.hcshn.org/hcshn/DesktopDefault.aspx> and <http://reg.hcshn.org/>. If you still need further assistance, please contact hcshn-support@yahoogroups.com for support, or contact any of our board members. Click here for their contact info:

<http://registration.hcshn.org/hcshn/DesktopDefault.aspx?tabindex=3&tabid=17>

Again, you are welcome to join HN and our community. If there is anything we can do to help you have a smooth start with HN, please do not hesitate to contact us.

Sincerely,

Michael Huang
Principal
HCS at Herndon